

APPENDIX A(i)

Service Area - Parks	Fee/Charge Description	Current Fee/Charge Amount	New Fee/Charge Amount	Increase	% Increase	Cost Recovery?
The setting of fees and charges for activities and facilities in West Suffolk's parks and open spaces are reviewed on an annual basis from a cost recovery perspective in terms of time and resource required to deliver the service. An annual review of fees and charges is an integral part of the annual service planning cycle and the anticipated income forms part of the councils base budget.						
Parks Service	Tennis - Abbey Gardens	£2.08 per court per hour	£5.00	£2.20	79%	Yes
Parks Service	Ranger Time - Supporting Events	£21.00	£30.00	£9.00	43%	Yes
Parks Service	Changing Room Hire / Toilet Facilities	£21.00 per hour	£23.19	£2.19	10%	Yes
Parks Service	Hire of Space for Funfairs and Circuses - Oakes Road, Recreation Ground, George Lambton Playing Fields	£27.00 per non-operating day	£35.00	£8.00	30%	Yes
Parks Service	Fishing permit for 12 months - adult	£10.83	£12.50	£1.67	15%	Yes
Parks Service	Fishing permit for 12 months - junior	£5.42	£6.25	£0.83	15%	Yes
Parks Service	Commercial Public Events (Non Ticketed) - up to 500 people	£500.00	£774.00	£274.00	55%	Yes
Parks Service	Commercial Public Events (Non Ticketed) - 501-1000 people	£750.00	£1,032.00	£282.00	38%	Yes
Parks Service	Commercial Public Events (Non Ticketed) - 1001-5000 people	£1,000.00	£1,548.00	£548.00	55%	Yes
Parks Service	Commercial Public Events (Non Ticketed) - 1001-5000 people	£1,100.00	£2,064.00	£964.00	88%	Yes
Parks Service	Commercial Public Events (Non Ticketed) - over 5000 people	£1,200.00	£3,096.00	£1,896.00	158%	Yes
Parks Service	Commercial Public Events (Ticketed)	£1 per ticket sold	£1.50	£0.50	50%	Yes
Service Area - Heritage		Current Fee/Charge Amount	New Fee/Charge Amount	Increase	% Increase	Cost Recovery?
The entrance fees for West Suffolk Councils heritage attractions have not been changed since 2019. The increases included here factor in the inflation incurred on costs in that time, benchmarking against other attractions and also the alignment of pricing across the two sites.						
Heritage Services		Entrance fees to West Stow				
Heritage Services	Day ticket - Adult	£5.00	£6.00	£1.00	20%	Yes
Heritage Services	Day ticket - Concessions	£4.00	£5.00	£1.00	25%	Yes
Heritage Services	Day ticket - Children	£3.00	£4.00	£1.00	33%	Yes
Heritage Services	Day ticket - Family	£16.00	£19.00	£3.00	19%	Yes
Heritage Services	Annual ticket - Adult	£12.00	£14.00	£2.00	17%	Yes
Heritage Services	Annual ticket - Concessions	£8.00	£12.00	£4.00	50%	Yes
Heritage Services	Annual ticket - Children	£6.00	£8.00	£2.00	33%	Yes
Heritage Services	Annual ticket - Family	£40.00	£42.00	£2.00	5%	Yes
Heritage Services		Entrance fees to Moyse's Hall				
Heritage Services	Day ticket - Adult	£5.00	£6.00	£1.00	20%	Yes
Heritage Services	Day ticket - Concession	£3.00	£5.00	£2.00	67%	Yes
Heritage Services	Day ticket - Children	£3.00	£4.00	£1.00	33%	Yes
Heritage Services	Day ticket - Family	£15.00	£19.00	£4.00	27%	Yes
Heritage Services	Annual ticket - Adult	£12.00	£14.00	£2.00	17%	Yes
Heritage Services	Annual ticket - Concessions	£8.00	£12.00	£4.00	50%	Yes
Heritage Services	Annual ticket - Children	£6.00	£8.00	£2.00	33%	Yes
Heritage Services	Annual ticket - Family	£40.00	£42.00	£2.00	5%	Yes

Service Area - Licensing	Fee/Charge Description	Current Fee/Charge Amount	New Fee/Charge Amount	Increase	% Increase	Cost Recovery?
West Suffolk Council has been providing Endorsement for Export (EfE) to businesses for many years, for which we levy a cost-recovery fee. The Commercial Environmental Health team process approximately 70 EfE's per month.						
Food Safety	Endorsement for Export - hard copy	£39.00	£63.00	£24.00	62%	Yes
The fees had a light touch review in 2019 when single council was introduced and were last fully reviewed in 2014. The current annual income is £15,000. The aim of this review has been to ensure that the Council recovers the costs associated with processing animal licensing applications. This has included splitting the fees between new and renewal applications.						
Animal Licensing	Animal Boarding/Day Care Application Fee	£147.17	£200.26	£53.09	36%	Yes
Animal Licensing	Pet Shops Application Fee	£186.17	£218.46	£32.29	17%	Yes
Animal Licensing	Keeping Animals for Exhibition Application	£134.17	£182.05	£47.88	36%	Yes
Animal Licensing	Breeding and Riding Application Fee	£186.17	£218.46	£32.29	17%	Yes
The skin piercing application process is being reviewed in its entirety. The West Suffolk byelaws have been updated and the Commercial Environmental Health team will be updating their database information held as part of the review project. The council receive approximately 15 skin piercing applications, both new and variation, per year.						
The fees for skin piercing registration (acupuncture, tattooing, ear piercing and electrolysis) were last uplifted in 2014. The council needs to review and uplift these fees to ensure that they accurately cover the costs involved in processing applications.						
Skin Piercing	Skin Piercing premises initial registration	£185.00	£271.00	£86.00	46%	Yes
Skin Piercing	Skin Piercing practitioner initial registration	£185.00	£181.00	-£4.00	-2%	Yes
Skin Piercing	Skin Piercing registration variation	£90.00	£203.00	£113.00	126%	Yes

Price Increase of Less than 5% but of Public Interest

Service Area - Garden Waste	Fee/Charge Description	Current Fee/Charge Amount	New Fee/Charge Amount	Increase	% Increase	Cost Recovery?
The Garden Waste (Brown Bin) subscription fees are planned to increase by £2 in June 2022. This increase is to cover the increasing costs of supplying the services and is also benchmarked across other Garden Waste services supplied across Suffolk (East Suffolk £45 pa, Babergh £55 pa, Mid Suffolk £52.50 pa)						
Garden Waste	Annual subscription for garden waste	£43.00	£45.00	£2.00	4.7%	Yes